

YOUR BUSINESS NAME, ADDRESS, PHONE

# PROPOSAL

NO.

DATE

VALID UNTIL

## CUSTOMER

CUSTOMER NAME

PHONE

JOB ADDRESS

EMAIL

## SCOPE OF WORK

Description

Qty

Rate

Amount

## NOTES / PAYMENT INSTRUCTIONS

Subtotal

Tax

Deposit due

**Total**

## TERMS

By signing, the customer accepts the scope, price, and terms above.

ACCEPTED BY (PRINT NAME)

DATE

SIGNATURE